A Board committee is one which is established to assist the Board in doing its work and, as such, its work relates to Board governance rather than staff means. A Board committee receives its direction and authority directly from the Board through written terms of reference. Committee members are appointed by the Board; therefore, Directors should be prepared to bring forward names of suitable committee candidates. The Board, not the CEO, is responsible for the work of the committee.

Only committees listed in this policy are considered to be Board committees.

1. The following is a list of the only official Standing Board Committees:
   - Leadership Council
   - Nominations Committee
   - Elections Committee
   - Governance Committee

2. The terms of reference for all Board Committees and appointed representatives will include, but is not limited to, the following:
   - Purpose/Product
   - Composition
   - Authority
   - Term of office
   - Reporting
   - Meetings and Quorum

3. Timely reporting to the Board shall be accomplished by verbal or written report in accordance with the reporting requirements specified in the terms of reference for each committee.
4. When preparing reports for Board consideration, Board committees may make recommendations but shall also ensure that reports are comprehensive and unbiased by including other reasonable options and alternatives along with related impacts and implications.

5. Committee expenses will be reimbursed in accordance with Board Policy GP-6.

6. Board committees do not have authority to speak for or act for the Board except when given specific authority to do so for a limited time and purpose.

7. Board Committees cannot exercise authority over staff.