

**BC WATER & WASTE ASSOCIATION
WASTEWATER MANAGEMENT COMMITTEE MEETING**

ATTENDEES: Wayne Wong, Parvez Fattah, David Lycon, Dean Shiskowski, Tami Whitmore (phone in), Al Gibb, Arash Masbough, Matt Wilson

Meeting Number 04

DISTRIBUTION: Above and WWMC Members

MEETING DATE: March 5, 2008

RECORDED BY: Matt Wilson

Note: The first digit indicates topic. The second digit indicates meeting that item was first raised. The third digit indicates the item number of that meeting.

Topic

- A Open Meeting/Adopt Previous Minutes
- B Constituents of Concern Regarding Research Support
- C Breakfast Seminar #1 Planning Update
- D Breakfast Seminar #2 Planning
- E Other Topics/Closing

A Open Meeting/Adopt Previous Minutes

ITEM	TOPIC/DISCUSSION	Action	Date By
A.04.01	Meeting Started 3:11 p.m.. Minutes of last meeting Accepted	Dean	Record

B Constituents of Concern Research Support

B.04.01	Dean outlined that BCWWA had been approached for support for research projects related to wastewater in the context of constituents of concern (i.e. emerging contaminants). This idea was presented at the Feb 25 th BCWWA Board meeting. It involved a group of academic researchers (Environment Canada, UVic, UBC) looking for funding and/or industry support for grant applications.	Dean	Record
B.04.02	Discussion was held and the consensus was that BCWWA was not a funding source for research. While there is a general agreement for the idea of supporting research, it must be very clear what is being supported and how it will be approved and managed.	All	Record
B.04.03	It was agreed that the WWMC would hold a special meeting to listen to the researchers in the context of understanding whether BCWWA could formally “endorse” their work as they seek funding from government agencies. The meeting should be held in advance of the BCWWA AGM in April. The WWMC would like to review written information in advance of the meeting.	All	Record
B.04.04	Contact BCWWA Board representative (Chris Johnston) to obtain contact information to arrange the special WWMC meeting.	Dean	ASAP

C Breakfast Seminar #1 Planning

C.04.01	Arash is the WWMC point person for seminar planning. Catriona Weidman of MOE has agreed to make presentation, which will focus on impacts of the impending EC regulation under the Fisheries Act on BC MSR and LWMP legislation.	Dean / Arash	Record
C.04.02	Upon her return from leave at the end of April, Catriona will contact Arash, re: possibility of a June date for the seminar. Arash will update WWMC members via e-mail on status at that time.	Arash	Record
C.04.03	In the interim, Arash to draft seminar information summary to provide to Tami, where she can discuss with EOCP (Environmental Operators Certification Program), re: continuing education units for operators	Arash / Tami	

D Breakfast Seminar #2 Planning

D.04.01	The idea is for having a webcast that will involve more members from around the province and present topics that are relevant and interesting to encourage attendance.	All	Record
D.04.02	Metro Vancouver does not have a facility for hosting such an event. UBC has various facilities. One is a classroom that can seat up to 70 people. It is an open plan that would accommodate any seating arrangement. The costs for one hour of full hosted broadcast including equipment, operator and classroom would be \$1000. A four hour event would cost \$3,800. Classroom rental alone would be \$80 hour. The idea was raised that you could rent just the room for an hour and a webcast for an hour to keep budget at \$1,100 as a possibility. A DVD can also be produced of the event at additional cost. BCWWA budget for this was \$2,500. The idea was presented that cost could be offset by having members or suppliers pay to promote their company or product.	All	Record
D.04.03	Parvez was asked to look into the cost for UBC Food Services to cater breakfast seminar.	Parvez	Next Meeting
D.04.04	The discussion turned to the idea of what topics should be presented. Dean had a list with ideas like resource recovery, carbon issues and “usual suspects”. It was discussed that the topics are very wide ranging and we need to find whether we are targeting a topic that will reach a wide range in members or get a topic that is specific to a target audience. Plant operators for example would have a different topic choice than municipal facility managers / owners. We need to “pick an audience or pick a topic”.	All	Record
D.04.05	WWMC members to provide Trevor with their straw-poll ideas by next meeting, where he can report to committee. Goal is to nail down topic at next meeting.	All, Trevor	Next Meeting
D.04.06	Confirm WWMC member who will be seminar planning point person at next meeting.	All	Next Meeting

E. Other Topics/Closing

E.04.03	Dean to set next meeting for May	Dean	Email
E.04.04	Meeting Ended 4:30	All	Record