



**BC WATER AND WASTE ASSOCIATION
CROSS CONNECTION CONTROL COMMITTEE
Minutes of Meeting**

DATE: March 17, 2005

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TIME: 12:10 p.m. to 3:15 p.m.

LOCATION: BCWWA Office Burnaby

Present:

Doug Dolan, City of Coquitlam
Perrin Hayes, PL Hayes Services Ltd.
Bill Evans, BCIT
Gary Fulton, Fulton Backflow Mgmt.
Greg Jeanes, Febco / Hot Box
Brian McIlroy, Proctor
Jeff Blair, Barclay Sales Ltd.
Wyatt Babcock, Township of Langley
Dale Pfaff, BCIT

Brian Cox, City of Richmond
Dean Conte, Concur West
Shawn Sanders, MTS Mtce. Tracking
Rick Hayhurst, City of Victoria
Candice Parker, City of Kamloops
Brendan Kurtz, City of Chilliwack
John Silva, City of Chilliwack
Ed Mol, Vancouver General Hospital
Gary Norgard, Proctor

DISTRIBUTION: To all Committee Members

These minutes are considered complete and correct. Please advise the Secretary of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

1. The chairman Doug Dolan, called the meeting to order at 12:10 p.m.
2. Quorum Established, 18 members present.
3. The Agenda for the February meeting was accepted as presented, by Shawn Sanders, seconded by Perrin Hayes. Unanimous approval.
4. Round table introduction of all those present.
5. The minutes of the February meeting were accepted as presented, by Candice Parker, seconded by Ed Mol.

6. **ACTION ITEMS / NEW BUSINESS**

a) **Tester Recertification**

The BCWWA Board of Directors have given our committee their approval of the motion regarding re-certification we submitted to the Board.

Table discussion:

- Sight Tube testing will prove a problem.
- alternate test procedures will also prove a problem.

Rick Hayhurst will form a sub-committee to clarify the above 2 problems. Shawn Sanders, Bill Evans, Gary Norgaard, Dale Pfaff and Ed Mol will form the sub-committee. Sub-Committee will also deal with the re-certification exam, etc.

Jeff Blair suggested a note in "Watermark" magazine on "Re-Certification".

b) **Re-Certification**

Dale Pfaff spoke regarding the re-certification exam, both written and practical. BCWWA – CCCC already has the computer program (LXR 5.1) for exams.

c) **Proctor Course Report**

Dale Pfaff received some feedback from 3 committee members regarding the proposed Proctor Course. Rick Hayhurst moved to accept the course. Seconded by Shawn Sanders. Content as provided by Dale Pfaff of the Proctor course. Motion accepted.

d) **Proctor Workshop Course Date**

Dale Pfaff is suggesting the middle of May/05, a Saturday. Vilma is to contact Rick Hayhurst regarding a firm date. Dale Pfaff will firm his schedule with Doug Dolan.

e) **Specialist Sub-Committee Report**

Rick Hayhurst gave a brief explanation of what the "requirements" of a Specialist would be. Quite a few discussions around the room in this regard. Rick Hayhurst has set up another meeting for April 14th @ noon. Motion was deferred until next meeting.

f) **Certification / Specialist Course Name**

The course name will be: Cross Connection Control Specialist

g) **CCC Committee Booth Survey Form**

Candice sent around a proposed questionnaire for acceptance by committee to be used as a handout @ the 2005 AGM. Committee members made their suggestions known at our meeting to be accepted immediately by our committee (Candice).

Email Candice prior to the end of the month with any further suggestions to the questionnaire.

Greg Jeanes suggested creating a provincial map showing all the municipalities with a recognized CCC program, similar to a map provided by GVRD showing dams, water systems, treatment facilities, etc. Greg passed around the GVRD map.

Shawn Sanders will provide a projector for the booth.

The Quick brochure should be “justified”

7. Rick Hayhurst will attend the National CCC Steering Committee in Canmore, Alberta on May 26 – 28, 2005. There is a second committee member opening for somebody to attend this conference.
8. Next meeting is May 19, 2005 at the BCWWA Office. There will probably be a “Drinking Water Officer” at the next meeting.

Meeting adjourned at 2:30 p.m.

Note: All members must ensure that they confirm their attendance at our meetings prior to the meetings.

Prepared by: Gary Fulton & Vilma Andrade